



UTICA CITY SCHOOL DISTRICT
106 Memorial Parkway
Utica, NY 13501

Michele D. LaGase
Director of Human Resources

(315) 792-2249 or
(315) 368-6019
Facsimile (315) 792-4885

Dear Parent/Guardian:

According to Title I regulations of the No Child Left Behind Act, the Utica City School District is obligated to inform parents/guardians that they may request information regarding the professional qualifications of students' teachers and paraprofessionals.

We make every effort to hire highly qualified, certified teachers. However there are shortage areas where it is difficult to hire highly qualified, certified teachers.

You may request information regarding the baccalaureate degree major and any other graduate certification or degrees held by a teacher.

If you have any questions about your child's teacher/instructor, please contact the Human Resources Department at 315-792-2249.